



Raeburn Governors meetings schedule 2018-19

Constitution:

Governing Body; 11 members - 2 Parent Governors; 2 staff Governors (including HT); 1 LA Governor; 6 Co-opted Governors

6 Full Governing Body meetings (FGB) per year with potential 2 'extraordinary' meetings which can be called for specific topics i.e. pay committee/staffing/finance/policy/premises etc. Min 5 Governors
Strategic Lead Governors - arrange and conduct learning walks around school and/or speak to key persons, focus on SDP and Gov priorities; provide update at FGB meetings (1 per term).

	Topic for meeting	Date
Progress		
Autumn 1	Finance and health & safety review	Wed 3 rd Oct 6pm
Extraordinary	PAY Committee only	10 th October
Autumn 2	ASP and review of data Pupil Premium <i>HT update report - curriculum and data focus</i>	Wed 21 st Nov 6pm
Safeguarding		
Spring 1	SEND, staff well-being update and review Health and safety inc Premises -maintenance, fire and risk.	Wed 27 th Feb 6pm
Spring 2	SDP review, data progress <i>HT update report - SDP update and headline data</i>	Wed 13 th March 6pm
Staffing and Finance		
Summer 1	Finance and staffing Budget approval	19 th June 6pm
Summer 2	<i>HT full Report - Review of the year</i> Governors review of their year; Governors priorities set for next year; Governors business and formalities	Wed 10 th July 6pm

Strategic Lead Governors:

Finance - Mark Jones/Kate Cook

Premises - Deborah Roberts/ Dave Mitchell

Safeguarding - John Hughes

SEND and Pupil Premium - Jen Simpson

Learning walks, arranged visits/meetings with relevant staff focus on SDP:

P1 Subject Leaders - Claire Hindley and Debbie Roberts and Mark Jones

P2 SEMH - John Hughes, Jen Simpson and, GOVERNOR

P3 Reading & Phonics - Kate Cooke, Dave Mitchell and Ian Coumbe