



Raeburn Primary School

Morland Avenue
Bromborough
Wirral
CH62 6BD
Tel: 0151 327 2215
Fax: 0151 327 5674
Email: schooloffice@raeburn.wirral.sch.uk
Headteacher: Mrs Jennifer Green

Dear Parents/Carers,

NOMINATIONS FOR PARENT GOVERNORS

We have a vacancy for an elected parent governor role starting ----- for a two year term of office. Our partnerships with our parents and carers are very important and valued and one of the most significant ways we can build on this is through our parent governors.

The role of governors is to ensure that the schools strategic objectives are met and that planning for the future is both self-improving and realistic. We all try to attend school events, regularly visit our link classes and attend training to ensure we know our school well and provide the best support in our role.

As a new governor you will be provided a full induction and future training opportunities as well as support from our team of Governors which include: 2 elected Parent Governors, 1 Staff Governor, 1 Headteacher Governor, 1 Governor appointed by the Local Authority and 6 Co-opted Governors. All governors are equally valued for their contribution to the life of the school.

Attached is a nomination form, you can nominate yourself for the role or someone else as long as you have their permission to do so.

We will need all nomination forms completed and returned to the school **office by**

In looking to fill this vacancy the governors of the school have identified the following skills, experience and attributes that would help strengthen the governing body:

- Education background
- Business or community links
- Legal or clerical experience

Candidates are invited to briefly explain their reasons for seeking election as a governor of the school with reference to the above. In the event of an election being necessary, this information will be available to all parents who are eligible to vote.

If the number of nominations exceeding the number of vacancies, a secret ballot will be conducted. Otherwise, nominees shall be deemed to be elected unopposed.

If you would like more information about being a parent Governor you can visit the Raeburn Primary website or contact the Chair of Governors via the school office.

Yours sincerely

Jen Simpson
Chair of Governors

RAEBURN PRIMARY SCHOOL
NOMINATION FORM - PARENT GOVERNOR

PLEASE USE BLOCK CAPITALS EXCEPT FOR SIGNATURE

<p>Name of Candidate _____</p> <p>Address of Candidate _____</p> <p>_____</p> <p>Year Group(s) of child(ren) in school _____</p> <p>I hereby declare that I am prepared to offer myself as a candidate for election as parent governor on the Governing Body of Raeburn Primary School</p> <p>Signed: _____ Date: _____</p>
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<p>Name of Proposer _____</p> <p>Address of Proposer _____</p> <p>_____</p> <p>Year Group(s) of Child(ren) in school _____</p> <p>Signed: _____</p>
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<p>Name of Seconder _____</p> <p>Address of Seconder _____</p> <p>_____</p> <p>Year Group(s) of Child(ren) in school _____</p> <p>Signed: _____</p>
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Candidates are invited to submit a description of their skills, experience and attributes that would help strengthen the governing body using the sheet overleaf.

This form must be returned to school by.

Forms can be handed delivered to the school office or emailed to schooloffice@raeburn.wirral.sch.uk Please obtain a receipt.

CANDIDATE DESCRIPTION SHEET - ELECTED PARENT GOVERNOR

Provision of the information below is at the discretion of the candidate. Should you wish to supply it, please limit yourself to a **MAXIMUM OF 75 WORDS** and return the details either with the Nomination Form or directly to school in an envelope addressed **for the attention of the Headteacher/Chair of Governors**

NAME OF CANDIDATE: _____

AGE(S) OF CHILD(REN) IN SCHOOL: _____

Please describe the skills, experience and attributes that you would bring to the governing body: